



Board Member Agreement

March 10, 2014

I, _____, understand that as a member of the Board of Directors of the Washington Clean Technology Alliance (WCTA), I have a fiduciary responsibility to ensure that the organization does the best work possible in pursuit of its goals. I believe in the purpose and the mission of the organization, and I will act responsibly and prudently as its steward. As part of my responsibilities as a board member I am expected to:

1. Support the organization's work, mission and values and actively promote the WCTA and its mission within the larger community.
2. Attend at least 3 out of 4 annual board meetings.
3. Sponsor one or more annual WCTA event at a level that is appropriate to my membership.
4. Ensure that my company's / organization's dues to the WCTA remain in good standing and that dues are paid by September 1 unless otherwise agreed in advance.
5. Ensure that my company / organization participates on at least one standing committee each year.
6. Serve as an "Ambassador" to at least one new member a year to help facilitate that company's full participation within and understanding of WCTA.
7. Actively assist in recruiting new members, as appropriate.
8. Excuse myself from discussions and votes where I have a conflict of interest.
9. Stay informed about what's going on in the organization.
10. Work in good faith with staff and other board members as partners toward achievement of WCTA's goals.
11. Read the Bylaws of the Washington Clean Technology Alliance.

If I find that I am unable to fulfill these commitments, I am expected to contact the Board Chair to discuss the situation.

By signing below I acknowledge that I understand my responsibilities herein and that I have read and agree to the Bylaws of the Washington Clean Technology Alliance.

Signed: by _____, _____

Date _____

and by _____, Chair of the Board of Directors

Date _____



New Member Ambassadors are intended to help WCTA build an engaged and participatory membership base. As an Ambassador, you are expected to:

- Proactively reach out to any company assigned to you to learn more about the company, why it joined WCTA, and what it hopes to achieve through its membership.
 - Meet face-to-face with the principal contact of the new member, ideally at the new member's location.
- Help the new member network with other members through such actions as:
 - Encourage the new member to attend events and, when possible also attend the events to introduce the new member to other members;
 - Encourage the new member to become active on WCTA committees;
 - Help the new member identify companies with whom it might like to meet, and broker introductions (e.g. email, in-person introductions);
 - Encourage the new member to have more than one person from its company take advantage of WCTA events
- Stay in contact with the new member throughout the year.